

**CPMEA**  
**Annual General Meeting**  
**21 June 2012**  
**Osgoode Hall Law School, Moot Court**

**Call to Order**

The President, Melody King called the meeting to order at 10:00am stating:

“On behalf of the Executive, I welcome all of you to the Annual General Meeting of the Confidential, Professional, Managerial Employees Association. This meeting will now come to order.”

The President, Melody King introduced the Executive:

Melody King, President

Peter Lee, Vice-President

Mary Verrilli, Secretary

Phyllis Lepore-Babcock, Treasurer

**Proof of Notice of the Meeting**

The President, Melody King stated:

“Proof of notice of the meeting was sent by email to the CPM list serve on Tuesday, June 5<sup>th</sup>, 2012 at 2pm fulfilling the requirement of 14 days notice as per the Constitution and Bylaws dated May 20<sup>th</sup>, 2004.”

**Quorum**

The President, Melody King stated:

“By definition in the Constitution and Bylaws a quorum for this meeting is comprised of a submission of votes by 25% or greater of the members present. At today’s AGM there are 76 people present, meaning we must have 19 votes for a quorum. Some motions will be held by a show of hands and others by ballot. Everyone present is encouraged to vote.”

**Approval of Last AGM Minutes**

The President, Melody King stated:

“For the record we will ask for a motion to waive the approval of the minutes from the May 19<sup>th</sup>, 2011 AGM as they are not available.”

**MOTION:**

“I move that the approval of the minutes from the May 19<sup>th</sup>, 2011 Annual General Meeting be waived.”

Moved by: Renata Faverin      Seconded By: Steve Pottle

Discussion: Q: Why were the minutes not available? A: minutes of the last AGM were not taken or provided to the Executive.

All in favour: All      Motion Carried: Yes

**Treasurer’s Report**

The Treasurer, Phyllis Lepore-Babcock presented the financial statements as of April 30<sup>th</sup>, 2012 and the budget for 2012-13.

**MOTION:**

“I move that the financial statements be accepted as presented.”

Moved by: Rob Kilfoyle      Seconded By: Rob Castle

All in favour: All      Motion Carried: Yes

**President’s Report**

The President, Melody King gave the President’s Report which is posted on the web site.

**Constitution and Bylaws Amendments**

The President, Melody King reviewed the proposed changes to the Constitution and Bylaws.

The President, Melody King stated:

“As per the Constitution and Bylaws, section 8, any amendment of the Constitution and Bylaws shall be made by Special Resolution which requires a motion passed by a majority of not less than two thirds (67%) of those members who vote in person at a meeting.”

The following discussion ensued:

- Clarification was sought on the role of volunteers to serve on University Councils/Committees. Specific issues included:
  - Confidentiality (Noel Badiou) – issues of confidentiality may be a concern;
  - Reporting (Susan Goodfellow) – suggested that a protocol for reporting be established to provide clarity on reporting needs; the issue of confidentiality may be addressed here.
  - Advocacy (Lucy Bellissimo) – suggested that the role include bringing forward issues of importance to CPMEA.

## **MOTION:**

"I move that we accept the proposed changes to the Constitution and Bylaws as presented, that all changes shall be incorporated into the new version dated June 21<sup>st</sup>, 2012 and the new version shall be posted to the CPMEA web site."

Moved by: Eric Chabeaux-Smith

Seconded By: Terry Wright

"This motion will be voted on by ballot. For this vote and any votes required to fill positions within the CPMEA we will require four scrutineers to count the votes. If you volunteer for this activity you will be out of the room for the keynote speakers and for part of lunch. Can I please have four volunteers?"

Scrutineers:

Kelley McCarthy

Sarah Jamal

Renata Faverin

Emily De Oca Sarasua

"Will the scrutineers please collect the ballots and proceed with counting. Once counted, please hand the results to me and return to your seats."

## **Keynote Speakers**

The Vice-President, Peter Lee introduced the keynote speakers:

Gary Brewer, Vice-President Finance and Administration

Allan Hutchinson, Dean and AVP Graduate, and Professor at Osgoode Hall Law School

## **Result of the Vote**

The President, Melody King stated:

"The result of the vote on the Constitution and Bylaws is:

59 in favour, 2 against, or 96.7% in favour of those that cast a ballot or 77.6% of those in attendance (76)

As this constitutes a vote in favour by Special Resolution the requirement of which is more than 67% the motion is carried."

## **Election of Directors**

The President, Melody King stated:

"At the last AGM all positions were newly filled so this year in order to keep a healthy rotation of members on the executive and the various committees some positions will continue on for a second year and others will be voted in for a term of two years. According to Bylaw #1, the President and Vice-

President are voted on in one year and the Secretary and Treasurer in the alternate year. So, this year we are voting in the President and Vice-President. Peter and I are standing for re-election this year.”

There were no other nominations from the Membership/Nominating Committee nor were there any nominations from the floor for President or Vice-President. The current incumbents, Melody King for President and Peter Lee for Vice-President, were acclaimed.

### **Election of Committee Members**

#### **Membership/Nominating Committee (2 vacancies)**

There were no nominations from the Membership/Nominating Committee. Nominations from the floor were acclaimed.

Laura Isabella                                  Nominated By: self

Angela Zeno                                        Nominated By: Steve Pottle

#### **Communications Committee (2 vacancies)**

There were no nominations from the Membership/Nominating Committee. Nominations from the floor were acclaimed.

Pam Persaud                                        Nominated By: Rob Castle

Alicia Pinter                                        Nominated By: Randy Diceman

#### **Employment Policy Advisory Committee (1 vacancy)**

The Membership/Nominating Committee put forward Susan Sherman as a candidate to fill the vacancy on the Employment Policy Advisory Committee. Susan Sherman was not present to accept the nomination. Nominations from the floor were acclaimed.

Jacqueline Brathwaite                            Nominated By: self

#### **Program Committee (2 vacancies)**

There were no nominations from the Membership/Nominating Committee. Nominations from the floor were acclaimed.

Kelly McCarthy                                    Nominated By: self

Mario Verrilli                                      Nominated By: self

### **University Committees/Councils**

The President, Melody King stated:

“As per the Bylaw #1, representatives on University committees and councils shall be appointed by the Executive. We would like to have at least two representatives on each committee or council so that

coverage is likely guaranteed. We are looking for volunteers to fill the vacant positions. Are there any members willing to fill the vacancies or is there anyone that you can suggest that we contact to see if they are willing to represent the CPMEA on any of these committees or councils. Those of you that are already represented on these committees or councils due to your position at the University would be perfect candidates to take this on and also represent CPMEA as a whole.”

All University Committee on Pensions (AUCC)	<a href="#"><u>Eric Chabeaux-Smith</u></a>
Better Workplaces - Culture Change	<a href="#"><u>Steve Pottle, Rob Castle</u></a>
Better Workplaces - Rewards & Recognition	<a href="#"><u>Karen Warner, Jacqueline Brathwaite</u></a>
Better Workplaces - Information Sharing & Communications	<a href="#"><u>Iris An, Cheryl Colman</u></a>
Better Workplaces - Leadership & Excellence	<a href="#"><u>Pam Persaud</u></a>
Community Safety Council (CSC)	<a href="#"><u>Marlo Harley, Randy Diceman</u></a>
Parking, Transportation Advisory Council (PTAC)	<a href="#"><u>Smriti Kapoor</u></a>
President's Sustainability Council (PSC)	<a href="#"><u>Chris Panagopoulos</u></a>
Retirement Planning Centre Advisory Board (RPCAB)	<a href="#"><u>David Sweet</u></a>
York University Development Corporation (YUDC)	<a href="#"><u>Tom Hodgson</u></a>

“Thank you to those of you that volunteered for these positions. If you think that CPMEA should be represented on any other University committees or councils, please contact one of the Executive members.”

### **General Discussion**

- Questions for Gary Brewer that the membership was unable to ask (Kathy Thomas):
  - What is the University doing about adjusting the salary grid to ensure that CPM salaries reflect market reality?
  - What is the University doing to address the issue of lean staff support?
- The CPMEA will take these questions back to Gary Brewer (the first has already been raised at the spring meeting of the Executive and Gary Brewer; awaiting follow-up)
- Is an annual meeting of the CPMEA frequent enough? (Eric Chabeaux-Smith)
  - During this past year of re-building, the CPMEA has focused on enhancing communication with the membership via the web. The CPMEA would like to provide greater opportunities for members to provide us with information and voice concerns. The Association plans on having more contact with members throughout the upcoming year.

- Lucy Bellissimo commented that because our members are so busy we need to look at tools to facilitate communication. The CPMEA survey suggests that the membership is not comfortable using social media as a mode of communication; we need to encourage the membership to embrace this technology.
- Randy Diceman suggested that a social media “lunch and learn” may be a good professional development opportunity.

### **Close of Meeting**

#### **MOTION:**

“I move that the CPMEA Annual General Meeting be closed.”

Moved by: Steve Pottle

The CPMEA Annual General Meeting concluded at 12:05pm.